

## **Whitehall Amenity Association**

### **Pool Party Policies and Procedures**

1. You **must** be a Whitehall Amenity Association member and your dues must be current in order to reserve the cabana area of the pool for a party.
2. Reservations will be taken on a first come, first serve basis.
3. The fee to reserve the cabana area for your party is \$45. (This does not include lifeguards; for an additional \$45, you may have a lifeguard present for up to 3 hours during summer season.) If the pool area is **not** cleaned up according to item #13 listed below, there will be an additional charge of \$25. The reservation fee covers up to 50 guests and all guest pool usage fees. It is important to note that there are **no private parties allowed at the pool**. All amenity members have use of the pool during normal hours of operation; however, your party has exclusive use of the cabana area during your reserved time period.
4. Members are limited to a maximum of 50 guests for all parties.
5. Contact Terri Terry (860-6773) to check availability of your date. If the cabana is available, you must complete a reservation form and deliver it to Ms. Terry **with full payment no later than 5 days before your event in order for your reservation to be accepted and guaranteed**.
6. Parties may be held during the hours of 1 PM and 10 PM during the week, and 3 PM and 10 PM on Saturday and Sunday.
7. All parties **must** be completed (including cleanup) by 10 PM.
8. No alcoholic beverages are to be served or consumed in the amenity area.
9. No glass containers are allowed in the pool area.
10. Do not prop open the gate entrance to the pool area.
11. The member booking a party assumes full liability for any injuries incurred by those in attendance.
12. All pool rules remain in effect during parties for members as well as guests. It is the member's responsibility to review the rules with guests to insure all rules are followed.
13. The following procedures must be completed **in full at the conclusion of the party** to avoid the \$25 charge for clean up:
  - The pool and cabana areas must be free of dirt, debris, trash, spills and stains (playground included, if utilized).
  - Furniture must be returned to its original position.
  - All trash resulting from the party must be placed in bags and removed **completely** from the property.
  - All utilized areas swept, hosed down and tables wiped clean.

Thank you for your interest and enjoy your party!